

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
MONDAY, August 18, 2014 7:30 p.m.

1. Supervisor Kearns called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Trustees Holtorf, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Francis. Absent: Trustee Wagner

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.

Ayes: Trustees Zirk, Holtorf, Ziller, Supervisor Kearns

Nays: None. Motion Carries.

5. Regular Business

A. Approval of Minutes of the July 21, 2014 Township Regular Meeting.

Motion by Trustee Ziller, second by Trustee Zirk to approve the minutes of the July 21, 2014 Township Regular Meeting with the correction of deleting Trustee Ziller's second entrance to the meeting.

Ayes: Trustees Ziller, Zirk, Holtorf, Supervisor Kearns

Nays: None. Motion Carries.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**
Trustee Ziller asked Assessor Zielinski to please submit detailed reports of the expenditures that he is asking the board to pay so that the board does not have to spend time in meetings asking for clarification. Trustee Zirk asked why the men in the Assessor's office keep getting trained when they have already been trained. Assessor Zielinski explained that The Illinois Assessment Office requires they complete 60 hours of training every four years in order to maintain their designation.

Motion by Trustee Holtorf, second by Trustee Ziller to approve all unpaid bills.

Ayes: Trustees Holtorf, Ziller, Zirk, Supervisor Kearns

Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail. **(Exhibit II)**

Trustee Ziller asked about the request to pay Lori and Dave Bond. Road Commissioner Poznanski explained that they needed to repair damage caused by their crew to their new driveway.

Motion by Trustee Ziller, second by Trustee Zirk to approve Road District unpaid bills.

Ayes: Trustees Ziller, Zirk Holtorf, Supervisor Kearns

Nays: None. Motion Carries.

6. Executive Session

(If needed) Motion to convene an Executive Session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c)(11).

None.

7. Discussion and potential action of items as discussed during Executive Session

None.

8. Public Comment/Board Members Response to Public Comment

Linda Moore asked who has control of the Supervisor's and the Assessor's website. She said it had not been updated except that the assessor's page had BINGO information.

Supervisor Kearns clarified that there is now only one website for Grafton Township which has a separate page for all of the divisions. Mrs. Moore said that did not answer her question. She asked "How does the Assessor put things on the website?"

Supervisor Kearns answered that Candie Prince now maintains the website and makes

updates to the Assessor's page. Mrs. Moore wanted to know if Ms Prince went to school for that and who is the Township IT person. Assessor Zielinski explained that the IT guy, Ruperto designed the web page so well that additions are made in text format, not html and Supervisor Kearns explained that Candie had been trained to make the updates.

Loretta Wuich asked when the Grafton Assessments will be complete. Assessor Zielinski stated that they would be sent to the county on September 1st, and the county would then publish them.

Linda Moore asked when the broken link to the county assessor's office would be repaired. Assessor Zielinski said that it would be the next day.

9. Old Business

None.

10. New Business

None.

11. Committee and Officer Reports

Supervisor

Trustee

Audit Committee

Assessor

Road District

The Road Commissioned stated that he is looking at re-sealing cost of the driveway and parking lot to the township offices. He said they will be filling the smaller cracks to keep moisture out but that nothing can be done about the bigger cracks. Supervisor Kearns asked how much it would cost to fill in the cracks for the entire Township. Road Commissioner Poznanski said it would be a maximum of \$25,000 per year. They talked about getting a truck for the highway department to do the work. Road Commissioner Poznanski said the problem is that they would have to pull people off of other projects to get the work done plus there would be a cost for vehicle maintenance. There was discussion about other recent blacktop projects in the area. Piggly Wiggly was limestone with blacktop.

Clerk

Trustee Holtorf asked Clerk Francis Hurley if she had rescheduled the shredding date for the document disposal. Clerk Francis stated that she moved it from August 21 to September 18.

12. Adjournment

Motion by Trustee Holtor, second by Trustee ZIrk to adjourn the meeting at 7:56 p.m.

All Ayes.

No Nays. Meeting adjourned at 7:56 p.m.

Exhibit I

**GRAFTON TOWNSHIP TOWN FUND
WARRANT LIST FOR August 18, 2014 MEETING**

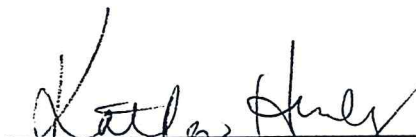
With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.

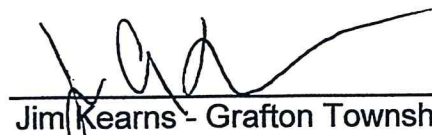

Betty Zirk - Grafton Township Trustee


Joe Holtorf - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee

Bob Wagner - Grafton Township Trustee


Kathryn Hurley - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor

GRAFTON TOWNSHIP ROAD DISTRICT
VOUCHER LIST FOR AUGUST 18, 2014 MEETING

With my signature below, I hereby approve of the invoices listed on the following pages being submitted for payment.


Betty Zirk - Grafton Township Trustee


Joe Holtof - Grafton Township Trustee


Dan Ziller Jr. - Grafton Township Trustee

Bob Wagner - Grafton Township Trustee


Kathryn Francis - Grafton Township Clerk


Jim Kearns - Grafton Township Supervisor


Tom Poznanski
Grafton Township Highway Commissioner

**GRAFTON TOWNSHIP
BOARD MEETING
SIGN-IN SHEET
Date: August 18, 2014**

NAME

ADDRESS

1. *Linda Moore*

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Exhibit III

**GRAFTON TOWNSHIP
BOARD MEETING
PUBLIC REQUEST TO ADDRESS BOARD**

Date: August 18, 2014

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